

Criteria	Health Information Associate Program	Health Information Management Program
Website	https://chalearning.ca/programs-and-courses/health-information-associate-program/	https://chalearning.ca/programs-and-courses/health-information-management-program/
Skill Level Acquired Upon Completion	Acute care clerical roles and/or HICA roles (i.e. registration clerk, ED clerk, Health Information clerk, etc.)	CHIM roles including health information collection, analysis & reporting, release of information, privacy, clinical coding, etc.
Intended Audience	Learners looking to enter the health system or post-secondary education or Learners who already work in the health system in these acute care clerical roles or Learners looking for a career change	Learners who already work in the health system in HIM-related roles or are in a relevant healthcare role or Learners who have completed post-secondary training and work that shows a level of professionalism and maturity or Graduates of the HIA Program
Time Commitment	Complete in as few as 5* months and up to 2 years *dependent upon when learner begins studies & completion of initial courses	Complete in as few as 16 months* and up to 4 years *dependent upon when learner begins studies & completion of biomedical science courses
Entry Requirements		
Education	<ul style="list-style-type: none"> • Transcripts from all secondary and post-secondary institutions attended • Must show completion of a Canadian Secondary School Diploma or equivalent or above; • English course at minimum grade 12 level, or higher • Note: education completed within Canada or a formally reviewed equivalent will be considered • Completion of Keyboarding Assessment meeting 40 words per minute and 80% accuracy 	<ul style="list-style-type: none"> • Transcripts from all secondary and post-secondary institutions attended • Must show completion of a Canadian Secondary School Diploma or equivalent or above; • English course at minimum grade 12 level, or higher • Math or statistics course at minimum grade 12 level, or higher • Note: only education completed within Canada or a formally reviewed equivalent will be considered

<p>Experience</p>	<ul style="list-style-type: none"> • 500-word letter of intent describing your interest in and why you would be a good fit for the field of HIA and this program • Professional resume detailing all education and professional work or volunteer experience • One recent professional or academic letter of recommendation attesting to your ability to succeed in a healthcare profession and in an online, academic program 	<ul style="list-style-type: none"> • 500-word letter of intent describing your interest in and why you would be a good fit for the field of HIM and this program • Professional resume demonstrating relevant healthcare/HIM experience or a combination of post-secondary studies and transferrable professional work experience • Two recent professional or academic letters of recommendation attesting to your ability to succeed in a healthcare profession and in an online, academic program
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